

LEAGUE OF NATIONS  
INTERNATIONAL INSTITUTE OF INTELLECTUAL COOPERATION

---

Joint session of the Sixth Meeting of the Directors of University Offices and of the Sixth Session of the Committee of Representatives of International Student Organisations.

Paris, March 31, 1931

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ASSISTANCE TO FOREIGN STUDENTS :  
INFORMATION TO BE GIVEN TO THE STUDENT IN HIS COUNTRY OF  
ORIGIN AND IN THE COUNTRY IN WHICH HE WISHES TO STUDY

Report

presented by Miss May C. Hermes on behalf of the Commission  
for International Relations and Travel of the International  
Confederation of Students.



DEPARTMENT OF STATE  
BUREAU OF INTERNATIONAL INFORMATION

1. List of the six members of the Executive Committee of the International Union of Pure and Applied Chemistry (IUPAC) and of the six members of the Council of the International Union of Pure and Applied Chemistry (IUPAC).

Paris, March 21, 1951

ASSISTANT TO FOREIGN AFFAIRS  
INFORMATION TO BE GIVEN TO THE STUDENT IN HIS COUNTRY OF ORIGIN AND IN THE COUNTRY IN WHICH HE INTENDS TO STUDY

Report

presented by Miss M. J. Haines on behalf of the Commission  
for International Relations and Travel of the International  
Commission of Students.



The student who goes abroad to take up a course of study or who travels in a foreign country with the serious object of improving his knowledge and understanding of the people, their conditions of life and their problems, needs guidance as follows :-

## I. IN THE HOME COUNTRY.

Before leaving he should be able to inform himself about :-

(1) Conditions of Study in the universities of the country he intends to visit, including details of admission of foreign students, the courses offered at each university, the fees for tuition, the dates of terms or semesters, the diplomas, degrees and examinations required and their relation to the student's particular objective.

Sources of Information. The enquirer's first approach will generally be the professor under whom he or she has studied at the university in the home country, and who is usually in a position to advise where to turn for detailed information.

(a) Offices and Individuals. The University Bureau in the foreign country or its branch office in the home country. Where there is no such bureau the information can usually be obtained from the Ministry of Education, and, failing this, must be sought from the individual universities of the country.

(b) Publications.

1. Year Books or special publications brought out by these offices or the Ministries of Education.

2. Calendars of the individual universities abroad.

(2) Details of Vacation Courses and summer schools offered in the foreign country with the conditions of admission etc.

Sources of Information.

(a) Offices and Individuals. As above in 1(a).

(b) Publications. Every university running a vacation course or summer school publishes a prospectus with full information, often in more than one language, and these particulars are summarised in the publication "Holiday Courses in Europe" issued by the Institute of Intellectual Cooperation in Paris, while in one or two countries the Ministry of Education or the University Bureau publishes a national list. This literature seems to be very







freely distributed in plentiful quantities in all university centres.

- (3) Details of Scholarships, Fellowships, studentships or grants offered to enable students to gain experience abroad.

Sources of Information.

- (a) Offices and Individuals. As above in 1(a).

- (b) Publications.

1. The most complete list that exists is that published recently by the International Federation of University Women entitled, "List of International Fellowships for Research."
2. The Institute of International Education in New York City has published a list of scholarships and fellowships available to American students abroad and one for foreign students tenable in the United States.
3. The Institute of Intellectual Cooperation has a record of all Scholarships, Fellowships, and Studentships offered and has embodied a good deal of this material in the publication "Exchanges in Europe".
4. University Calendars and Year Books generally make reference to those offered nationally and locally.

- (4) Cost of Living as a resident and as a temporary visitor. The enquirer should be able to obtain in advance some idea of the cost and conditions of living in the foreign country, so as to be able to budget his expenses before going abroad. Here he needs guidance from personal experience if possible to enable him to form some estimate of the standards of living as compared with those to which he is accustomed. The information need not be of too detailed a kind, but should give an indication (with approximate costs) of the general opportunities of lodging ie. in student hostels, college residences, boarding-houses, private families as paying guests or in hotels.

Sources of Information.

- (a) Offices and Individuals.

1. University Offices.
2. Offices of National Student Unions, of national, international and local associations, of the World's Student Christian Federation, Pax Romana, Fédération Universitaire Internationale, International Student Service, World Union of Jewish Students and of other societies that cater to the material needs of students.







(b) Publications.

1. The "Handbook of Student Travel", published by the Commission for International Relations and Travel of the C.I.E.
2. "Foyers, Hostels and Related Institutions" published by the World's Student Christian Movement.
3. The Handbook of Study published by the Scottish Students' Representative Councils was an attempt of 1926 to meet this need.
4. "Vade Mecum" published by Pax Romana.

(5) Immigration Regulations with special reference to employment restrictions.

Sources of Information.

(a) University Bureaux.

(b) Consuls.

(6) Travel Facilities. Concessions on visa charges and fares, opportunities for group travel on faculty and general tours, camps, etc.

Sources of Information.

(a) Offices and Individuals.

1. For vacation course members :- Secretaries of vacation courses.
2. In general to the National Union of Students (Travel Departments).
3. Commission for International Relations and Travel of the C.I.E.

(b) Publications.

1. "Handbook of Student Travel" published by the C.I.E.

(7) Social conditions and facilities for meeting people of the country.

Students might well take advantage of the numerous foreign societies that exist locally in their own universities to promote knowledge of other countries, eg. Anglo-Polish Society in London, Franco-German group in Paris, etc.

Sources of Information.

(a) National Student Unions and other local associations.

(b) Publications.

1. "Handbook of Student Travel".



(b) Publications

1. The "Handbook of Student Travel", published by the Commission for International Relations and Travel of the U.I.E.

2. "Tours, Hostels and Related Institutions" published by the World's Student Christian Movement.

3. The Handbook of Study published by the British Students' Representative Council was an attempt of 1955 to meet this need.

4. "Wander Meets" published by Rex Brown.

(c) Information Publications with special reference to employment restrictions.

Sources of Information

(a) University Bureau.

(b) Councils.

(d) Travel Facilities. Encouragements or visa charges and taxes, opportunities for group travel on faculty and general terms, etc.

Sources of Information

(a) Offices and Agencies.

1. For vacation course members :- Secretariat of vacation courses.

2. In general to the National Union of Students (Travel Department).

3. Commission for International Relations and Travel of the U.I.E.

(b) Publications

1. "Handbook of Student Travel" published by the U.I.E.

(c) Social conditions and facilities for visiting people

Students might well take advantage of the numerous foreign societies that exist locally in their own universities to promote knowledge of other countries, e.g. Anglo-Polish Society in London, Franco-German Group in Paris, etc.

Sources of Information

(a) National Student Unions and other local associations.

(b) Publications

1. "Handbook of Student Travel".



2. "Foyers, Hostels and Related Institutions"  
(World's Student Christian Movement).

II. ON ARRIVAL IN THE FOREIGN COUNTRY.

The student needs assistance in the following ways :-

- (1) Registration and other details in connection with the courses of study.

Sources of Information.

- (a) The registrar's office of the university.  
(b) The university bureau of the country if the university has not been selected before arrival in the foreign country.

- (2) Advice on Lodging, and meals with definite recommendations of addresses. Lists of student lodgings, families taking paying guests, boarding-houses, refectories and restaurants, etc., are usually obtainable from the university registrar and from the Students' Union of the university.

- (3) Advice on clubs and associations providing facilities for social intercourse, general assistance and some opportunities of access to family life.

Sources of Information.

- (a) Offices and Individuals.

1. The National and local Students' Unions of the universities, many of which have special hospitality committees for the care of foreign students.
2. The National and local associations of the World's Student Christian Federation, Pax Romana, World Union of Jewish Students, Fédération Universitaire Internationale and the International Student Service.
3. The local international societies interested in one or more countries.

- (b) Publications.

The most important of these opportunities are listed in :-

1. "Handbook of Student Travel" published by the Commission for International Relations and Travel of the C.I.E.
2. "Vade Mecum" published by Pax Romana.



1. THE HOUSE OF REPRESENTATIVES

The student must maintain in the following ways:-

- (1) Registration and other details in connection with  
the course of study.

Source of information

- (a) The Registrar's Office of the University.

- (b) The University Bureau of the Faculty of the  
University has not been visited before and  
yet in the University.

- (2) Admission to the course and other details  
of student looking for the course of study.  
The student must maintain in the following ways:-  
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- (3) Admission to the course and other details  
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Source of information

- (a) The Registrar's Office of the University.

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(b) Registration

- The most important of these are:  
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1. "The House" published by the House,  
The House of Representatives.  
The House of Representatives.  
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The House of Representatives.

2. "The House" published by the House,  
The House of Representatives.  
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The House of Representatives.  
The House of Representatives.



3. "Foyers, Hostels and Related Institutions" published by the World's Student Christian Movement.

(4) Advice on Language Tuition : How and where to improve his or her knowledge of the language, eg. through conversation exchanges, regular tuition, etc.

Sources of Information.

- (a) The language professors.
- (b) The registrar's office of the university.
- (c) Students' Unions and other local sectional organisations are generally able to provide lists of those ready to give lessons or undertake a conversation exchange.

III. SOME SUGGESTIONS.

Information in useful form, and agencies for its dissemination, would seem to exist for most of the matters reviewed above, but from personal experience I would venture to suggest that there is room for further development along the following lines :-

- (1) The comprehensive list of scholarships and fellowships is not yet very readily accessible to the average student seeking information. Some steps might be taken to advertise it more widely in the local university centres. Possibly a good remedy would be to induce the local university authorities and the students' unions to make mention of it in their annual calendar or Year Book.
- (2) At the Imperial Conference of Students in Montreal, September 1929, a number of delegates, notably those from Australia and New Zealand, expressed the opinion that in general it is difficult for the average student contemplating a period of study abroad, and faced with the problem of selecting the university best suited to his needs, to gain a comprehensive survey of the facilities available to him, with special reference to his particular line of study. The addresses of university offices through which this guidance can be obtained were also not very well known. This list is contained in "Exchanges in Europe" and in the "Handbook of Student Travel".

Existing publications and lists of university offices do not seem yet to have gained a sufficiently firm footing in the universities of other continents. A bibliography in English of the kind that the Institute of Intellectual Cooperation is publishing in French might, therefore, prove very valuable for overseas universities.

One good opportunity for gaining further opinions on this subject should be the meeting of universities of the British Empire, which is to be held in Edinburgh next summer.



2. "Foreign, Russian and Related Languages"  
published by the Soviet Science Academy  
Moscow.

(a) Course in Japanese Language: How and where to learn  
Japanese. The course is in Japanese, with English explanations.  
The course is published by the Japanese Language Institute,  
Tokyo, 1955.

Course of Instruction

- (a) The language professor.
- (b) The register's office of the university.
- (c) Students' unions and other local institutions.  
The register's office is responsible for the  
issue of these books to the students of the  
university.

III. Other questions

Instruction in English, French, and German for the students  
of the university is not very good. The students  
learn to read and write, but they do not know  
how to speak. The students of the university  
learn to read and write, but they do not know  
how to speak.

(a) The supplementary list of books for the students  
of the university is not very good. The students  
learn to read and write, but they do not know  
how to speak. The students of the university  
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(b) At the present time, the students of the university  
learn to read and write, but they do not know  
how to speak. The students of the university  
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how to speak.



(3) There is decidedly room for an up-to-date publication on the lines of the "Handbook of Study", compiled in 1926 by the Students' Representative Councils of Scotland. Such a handbook should contain :-

- (a) A survey of the different systems of university education and higher education in general, and their methods of operation.
- (b) Articles by experts on opportunities for study in each of the faculties, with indications of the centres which specialise in each faculty, or in any particular branch of it.
- (c) Concise facts about the individual universities of each country - fees, conditions of admission to foreign students, faculties, dates of sessions, library facilities, special courses, climate, attractions of town, etc.
- (d) Facts and figures about the costs of living in the different countries and in the different university centres of each country.

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(2) There is doubtless room for an up-to-date publication on the lines of the "Handbook of Study", compiled in 1925 by the Statistical Representative Council of Scotland. Such a handbook should contain:-

- (a) A survey of the different systems of university education and higher education in Great Britain, and their methods of operation.
- (b) Articles by experts on opportunities for study in each of the countries, with indication of the centres which specialise in each faculty, or in any particular branch of it.
- (c) Details about the individual universities of each country - location, facilities, dates of sessions, library facilities, special courses, climate, cost of living, etc.
- (d) Details about the centres of living in the different countries and in the different universities, together with other details.



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INTERNATIONAL INSTITUTE OF INTERNATIONAL CO-OPERATION  
PUBLISHED BY THE INSTITUTE

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Paris, March 21, 1931

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PREFERENCE TO BE GIVEN TO THE STUDENT IN HIS COUNTRY OF  
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Report

presented by Miss May C. Rogers on behalf of the Commission  
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Confederation of Students



The student who goes abroad to take up a course of study or who travels in a foreign country with the serious object of improving his knowledge and understanding of the people, their conditions of life and their problems, needs guidance as follows :-

## I. IN THE HOME COUNTRY.

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(1) Conditions of Study in the universities of the country he intends to visit, including details of admission of foreign students, the courses offered at each university, the fees for tuition, the dates of terms or semesters, the diplomas, degrees and examinations required and their relation to the student's particular objective.

Sources of Information. The enquirer's first approach will generally be the professor under whom he or she has studied at the university in the home country, and who is usually in a position to advise where to turn for detailed information.

(a) Offices and Individuals. The University Bureau in the foreign country or its branch office in the home country. Where there is no such bureau the information can usually be obtained from the Ministry of Education, and, failing this, must be sought from the individual universities of the country.

(b) Publications.

1. Year Books or special publications brought out by these offices or the Ministries of Education.

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(2) Details of Vacation Courses and summer schools offered in the foreign country with the conditions of admission etc.

Sources of Information.

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(b) Publications. Every university running a vacation course or summer school publishes a prospectus with full information, often in more than one language, and these particulars are summarised in the publication "Holiday Courses in Europe" issued by the Institute of Intellectual Cooperation in Paris, while in one or two countries the Ministry of Education or the University Bureau publishes a national list. This literature seems to be very







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- (3) Details of Scholarships, Fellowships, studentships or grants offered to enable students to gain experience abroad.

Sources of Information.

(a) Offices and Individuals. As above in 1(a).

(b) Publications.

1. The most complete list that exists is that published recently by the International Federation of University Women entitled, "List of International Fellowships for Research."
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- (4) Cost of Living as a resident and as a temporary visitor. The enquirer should be able to obtain in advance some idea of the cost and conditions of living in the foreign country, so as to be able to budget his expenses before going abroad. Here he needs guidance from personal experience if possible to enable him to form some estimate of the standards of living as compared with those to which he is accustomed. The information need not be of too detailed a kind, but should give an indication (with approximate costs) of the general opportunities of lodging ie. in student hostels, college residences, boarding-houses, private families as paying guests or in hotels.

Sources of Information.

(a) Offices and Individuals.

1. University Offices.
2. Offices of National Student Unions, of national, international and local associations, of the World's Student Christian Federation, Pax Romana, Fédération Universitaire Internationale, International Student Service, World Union of Jewish Students and of other societies that cater to the material needs of students.



It is suggested in general position in  
all university courses.

(3) Definite of Schooling, following, attendance  
or grants related to  
specific students to gain experience abroad.

Sources of Information

- (a) Office and Individuals as above in list.
- (b) Publications

1. The most complete list of students in that  
published recently by the International  
Association of University Teachers for  
"List of International Students for  
Research."

2. The Institute of International Education  
in New York City has published a list of  
scholarships and fellowships available to  
American students abroad and one for for-  
eign students available in the United States.

3. The Institute of International Cooperation  
has a report of all scholarships, fellow-  
ships, and fellowships between and has  
included a good deal of this material in  
the publication "Exchanged in Europe".

4. University Extension and Youth Books Coun-  
cil make reference to those offered na-  
tionally and locally.

(a) Cost of Living as a Resident and as a Temporary  
Visitor. The committee should be  
also to obtain as accurate data of the cost and con-  
ditions of living in the foreign country, so as to be able to  
budget his expenses before going abroad. Here he needs anti-  
cipate the personal expenditures in general to budget his in-  
come and estimate of the standard of living to compare  
with those to which he is accustomed. The information need-  
ed by him is not a kind, but should give an indication  
of the approximate cost of the general expenses of  
lodging, etc. in a student hostel, college mess hall, boarding-  
house, private family as living guests in a home.

Sources of Information

- (a) Office and Individuals
- 1. University Office.

2. Office of National Student Union, of na-  
tional, international and local associa-  
tions, of the World's Student Christian  
Federation, for example, Washington University  
have International, International Student  
Council, World Union of Jewish Students  
and of other organizations that offer to the  
international needs of students.



(b) Publications.

1. The "Handbook of Student Travel", published by the Commission for International Relations and Travel of the C.I.E.
2. "Foyers, Hostels and Related Institutions" published by the World's Student Christian Movement.
3. The Handbook of Study published by the Scottish Students' Representative Councils was an attempt of 1926 to meet this need.
4. "Vade Mecum" published by Pax Romana.

(5) Immigration Regulations with special reference to employment restrictions.

Sources of Information.

(a) University Bureaux.

(b) Consuls.

(6) Travel Facilities. Concessions on visa charges and fares, opportunities for group travel on faculty and general tours, camps, etc.

Sources of Information.

(a) Offices and Individuals.

1. For vacation course members :- Secretaries of vacation courses.
2. In general to the National Union of Students (Travel Departments).
3. Commission for International Relations and Travel of the C.I.E.

(b) Publications.

1. "Handbook of Student Travel" published by the C.I.E.

(7) Social conditions and facilities for meeting people of the country.

Students might well take advantage of the numerous foreign societies that exist locally in their own universities to promote knowledge of other countries, eg. Anglo-Polish Society in London, Franco-German group in Paris, etc.

Sources of Information.

(a) National Student Unions and other local associations.

(b) Publications.

1. "Handbook of Student Travel".



(b) Publications

1. The Handbook of Student Travel, published by the Commission for International Health and Travel of the U.S.E.

2. "Foreign, National and Related Institutions" published by the World's Graduate Christian Movement.

3. The Handbook of Study published by the Council on Graduate Study, International Graduate Study on August 1955 to meet this need.

4. "Study Report" published by the Council.

(c) International Publications with special reference to equipment publications.

Source of Information

(a) University Bureau.

(b) Council.

(c) Travel Facilities. Connections on this subject and travel, equipment, etc.

Source of Information

(a) Travel and Facilities.

1. For various reasons members of the Council of Education.

2. In general to the National Union of Students (Travel Department).

3. Commission for International Health and Travel of the U.S.E.

(b) Publications

1. "Handbook of Student Travel" published by the U.S.E.

(c) Student organizations and facilities for traveling people

Students might well take advantage of the numerous facilities for travel in their own and other countries to promote knowledge of other countries, e.g. Anglo-Polish Society in London, Franco-German Group in Paris, etc.

Source of Information

(a) National Student Union and other local organizations.

(b) Publications

1. "Handbook of Student Travel".



2. "Foyers, Hostels and Related Institutions"  
(World's Student Christian Movement).

II. ON ARRIVAL IN THE FOREIGN COUNTRY.

The student needs assistance in the following ways :-

- (1) Registration and other details in connection with the courses of study.

Sources of Information.

- (a) The registrar's office of the university.  
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- (3) Advice on clubs and associations providing facilities for social intercourse, general assistance and some opportunities of access to family life.

Sources of Information.

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1. The National and local Students' Unions of the universities, many of which have special hospitality committees for the care of foreign students.
2. The National and local associations of the World's Student Christian Federation, Pax Romana, World Union of Jewish Students, Fédération Universitaire Internationale and the International Student Service.
3. The local international societies interested in one or more countries.

- (b) Publications.

The most important of these opportunities are listed in :-

1. "Handbook of Student Travel" published by the Commission for International Relations and Travel of the C.I.E.
2. "Vaade Mecum" published by Pax Romana.







3. "Foyers, Hostels and Related Institutions" published by the World's Student Christian Movement.

(4) Advice on Language Tuition : How and where to improve his or her knowledge of the language, eg. through conversation exchanges, regular tuition, etc.

Sources of Information.

- (a) The language professors.
- (b) The registrar's office of the university.
- (c) Students' Unions and other local sectional organisations are generally able to provide lists of those ready to give lessons or undertake a conversation exchange.

III. SOME SUGGESTIONS.

Information in useful form, and agencies for its dissemination, would seem to exist for most of the matters reviewed above, but from personal experience I would venture to suggest that there is room for further development along the following lines :-

- (1) The comprehensive list of scholarships and fellowships is not yet very readily accessible to the average student seeking information. Some steps might be taken to advertise it more widely in the local university centres. Possibly a good remedy would be to induce the local university authorities and the students' unions to make mention of it in their annual calendar or Year Book.
- (2) At the Imperial Conference of Students in Montreal, September 1929, a number of delegates, notably those from Australia and New Zealand, expressed the opinion that in general it is difficult for the average student contemplating a period of study abroad, and faced with the problem of selecting the university best suited to his needs, to gain a comprehensive survey of the facilities available to him, with special reference to his particular line of study. The addresses of university offices through which this guidance can be obtained were also not very well known. This list is contained in "Exchanges in Europe" and in the "Handbook of Student Travel".

Existing publications and lists of university offices do not seem yet to have gained a sufficiently firm footing in the universities of other continents. A bibliography in English of the kind that the Institute of Intellectual Cooperation is publishing in French might, therefore, prove very valuable for overseas universities.

One good opportunity for gaining further opinions on this subject should be the meeting of universities of the British Empire, which is to be held in Edinburgh next summer.



2. "Foreign" literature has received little attention  
in the past, and the writer's attention is  
drawn to it.

(1) Foreign Literature: This is the first of the  
three parts of the book, and it is the most  
important.

### Foreign Literature

(a) The foreign literature.

(b) The foreign literature.

(c) The foreign literature.

### Foreign Literature

Foreign literature is the first of the three parts  
of the book, and it is the most important.

(1) The foreign literature.

(2) The foreign literature.

(3) The foreign literature.

The foreign literature.



(3) There is decidedly room for an up-to-date publication on the lines of the "Handbook of Study", compiled in 1926 by the Students' Representative Councils of Scotland. Such a handbook should contain :-

- (a) A survey of the different systems of university education and higher education in general, and their methods of operation.
- (b) Articles by experts on opportunities for study in each of the faculties, with indications of the centres which specialise in each faculty, or in any particular branch of it.
- (c) Concise facts about the individual universities of each country - fees, conditions of admission to foreign students, faculties, dates of sessions, library facilities, special courses, climate, attractions of town, etc.
- (d) Facts and figures about the costs of living in the different countries and in the different university centres of each country.

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(3) There is a tendency to put on a "public" face on the line of the "Handbook of Study", some-  
times in 1935 by the Educational Research Council of  
England, some a handbook should contain:-

(4) A survey of the different methods of survey-  
ing, statistical and other methods in general,  
of, and their method of application.

(5) A survey of the different methods of survey-  
ing, statistical and other methods in general,  
of, and their method of application.

(6) A survey of the different methods of survey-  
ing, statistical and other methods in general,  
of, and their method of application.

(7) A survey of the different methods of survey-  
ing, statistical and other methods in general,  
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